

ITALY LEVY BRIEFING

Congratulations on your selection for assignment to Italy. The following information is provided to fulfill the levy briefing requirement of AR 600-8-11. This information is provided in an attempt to give information that may be useful in your upcoming PCS.

All Soldiers on assignment to Italy are authorized shipment of one Privately Owned Vehicle (POV) at government expense. Storage of a POV is not authorized.

To obtain a USAEUR Drivers License, you must have a valid U.S Drivers License. Without, you will be unable to obtain a USAREUR Drivers License, which will prevent you from registering and driving a vehicle in Europe

You will need to coordinate your travel to Italy by coordinating with Official Travel (Room 600, Waller Hall). You will need your Government Travel Card to pay for the travel.

Italy is a 36 month tour if you take Family Members with you, 24 months if you do not. If you are single and not a first term, your tour length will be 36 months.

If you plan on taking your Family with you to Italy, you must apply for Family Travel by filling out [DA Forms 4787](#), [5888](#), and [7246](#). These forms get turned into us at Reassignments. We in turn take them to Madigan for a medical screening. If your medical records are not up-to-date, Madigan will contact you to schedule an appointment to see your Family Members. Once these forms are returned to us from Madigan, we send them to the Overseas Command for a Family Travel Decision. Your Family cannot travel to the Overseas Command until we receive this decision from the Overseas Command. The normal processing time for Family Travel requests is 60-90 days, depending on the medical conditions of your Family. If there are EFMP Family Members identified by Madigan, Italy will forward your application to their supporting Medical Facility to ensure the proper health care needed for your Family Members is available. If it is not, Family Travel will be denied. **If you have EFMP Family Members, you cannot depart until the Overseas Command makes a decision on your Family Travel. This may involve an involuntary deferment until a decision is received.** If services are available, Italy will then coordinate with the community you are to be assigned to for a housing determination. If they can get your Family into housing within 30 days after arrival, you will be granted concurrent travel, which means your Family Travels with you to Italy. If you are granted concurrent travel and your Family does not travel with you, your BAH will be discontinued until they do. If housing is not projected to be available for 31+ days, you will be granted deferred travel, which means your Family cannot travel with you until housing becomes available. If you plan on your Family travelling later to Italy, you should request deferred travel instead of concurrent travel so that your BAH is not affected. If you chose or are granted deferred travel, you must coordinate with the housing office in the community you are assigned to for your Family to be authorized to travel. Once you arrive overseas, we cannot further process your request as you will no longer show as being assigned to Joint Base Lewis-McChord, and we will not have access to your files in Italy's database. Once you have signed for housing, Italy will provide a separate order for your Family Members to travel on. For single Soldiers and Soldiers who take their Family Members with them to Italy, your tour will be 36 months. If you are married and choose to not take your Family with you, you can choose an "All Others" tour. This is a 24 month tour, and you may elect to move your Family to any location within the Continental United States (all but Hawaii and Alaska) at government expense. If your Family is moved at government expense, you cannot later ask to bring your Family to Italy.

In addition, your Family also will require government no-fee passports to travel to Italy. A VISA for each Family member is also required. The passport process takes approximately 5-8 weeks to process depending on seasonal rotations. You will need original birth certificates, your marriage certificate, and ID cards at a minimum to apply for these passports. They are submitted through the Reassignment section, so please schedule an appointment as soon as possible after you are notified you are on assignment. Once we get the passport back, you will either need to travel to Bothel to the Italian Consulate to process the VISA, or we will fly you and your Family to San Francisco to the Italian Consulate to process your VISA's for each Family Member. There is additional documentation needed that we will help you with to process your VISAs. **Family Members who arrive in Italy without the no-fee passport and Italian VISA will be denied entry immediately returned to the United States at the Soldiers expense!**

You are required to have proof ([DA Form 4036](#)) verifying that you have had a HIV test showing a negative result within 6 months of your report date to Italy. This will be checked at out-processing when you go to complete your final out-processing. Failure to have this evidence will delay your departure from Joint Base Lewis-McChord.

Your PCS orders will contain information on obtaining Clearance Papers to clear the installation, information on the Finance Briefing, and how to schedule for household goods pick-up.

IAW AR 614-30, para 3-5a (5) - Command sponsorship will not be granted to a dependent who is a registered sex offender. Command sponsorship is to be revoked for a dependent who becomes a registered sex offender while accompanying his or her sponsor during an overseas assignment and the dependent will be processed for early return of dependents. Soldiers will declare in writing, during reassignment processing with the orders issuance authority, whether or not they have Family members with qualifying convictions. You can get an example of the memorandum required from the Passport/Family Travel office to fulfill this requirement.